Mari Marry Makeup Artist and Hairstylist
Contract Agreement

This contract stipulates that Mari Marry will provide on-site makeup and hair services for the wedding of ***Name*** on ***Date***.

Type of Services:

***Date*:**

Bride Trial: $___

***Date*:**

Package Darlene: Bride with 1 makeup and hairstyling $___

Add on: 3 Bridesmaids with 1 Makeup and Hair Styling x $___ = $___

Second Artist attendance fee $100

Travel fee: location at $___ x 2 artists = $___

Total Amount: $___

Payment:

A **$___** non-refundable retainer fee will be required when the contract is signed. The remaining balance are due on the service day, and the person responsible for the entire balance is the person(s) who has signed the booking contract.

Due Date:	**Amount Due:**
When the contract is signed	$___ (non-refundable retainer fee)
Trial Day	$___
Wedding Day	$___

Gratuity is not included in the final balance, but would be greatly appreciated. And Mari Marry charge 10% penalty for delay payment.

For retainer fee and payment, Cash, Venmo or Zelle are accepted. All retainer fee and payments are non-refundable and non-transferable.

And please write a note “your name, services date” with the transaction, for example: “Elvina, 06/08/2017”

Venmo: @marimarry
Zelle: 415-322-0680
(recipient’s name for Zelle: Wai Man Fung)

Sample

Please be advised: dates, service and scheduled times will only be reserved when a signed contract and retainer fee are received. Upon acceptance of this agreement, Mari Marry will reserve the date and time as specified. The retainer fee is non-refundable and non-transferable to other services.

Travel Fee:

A mileage fee will be charged for locations outside of a 10-mile radius of San Francisco, CA 94132. *Extra travel fee may be applied if the service requires a 2nd makeup artist.

Parking Fee:

Additional parking, valet or toll fees may be incurred; the amount will be included on the final bill and due on the day of the event.

Accessories for Rent:

A $30/ piece deposit is required for accessory rental, such as hair accessories and earrings. If the client decides to rent an accessory, the accessory deposit may be applied to the final balance. The deposit will be fully refunded once the accessory is received without defect.

Please drop off the accessory to the studio or by certified mail with the original box and provide a tracking number. The client must return the accessory within 7 days after the event date. If Mari Marry does not receive the accessory after 7 days of the event day, the item will be deemed as unreturned, and the $30 deposit will not be refunded.

Vendor Meals:

Vendor meals should be provided if serviced for more than 6 hours.

Booking Time:

The contract will contain a start time and end time approved by the client. Each service requires a certain length of time to be finished and may not exceed the time limit. When reserving your date, please book accordingly. Any additional service outside of the contract will only be performed at the discretion of the makeup artist/hairstylist.

Delays:

The contract states a $30.00 fee will be applied if the scheduled service exceeds the allotted time and the service is delayed due to the client(s) late arrival. The amount charged will be initialed and approved by the client.

Liability:

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Any allergies and/or skin conditions should be reported by clients to the makeup artist prior to application and, if need be, a sample test of the product can be requested from the clients to perform on the skin to test reaction. Clients agree to release Nadia Fung, and the makeup artist or hairstylist from Mari Marry from liability for any skin complications due to allergic reactions.

Advertising:

The client agrees to allow Mari Marry to take pictures for promotional use and advertising purposes on the website/portfolio/social media. Client agree to release any and all claims regarding use of his / her image for such purposes. Photos taken at the trial or event may be used as examples of the makeup artist's work for future clients to view. After the event, Client agree to release Mari Marry to contact the client and/or photographer to request these photos.

Right to Refuse Service:

The bride must use bridal services on the wedding, elopement, city hall ceremony, or marriage reception day. If the bride attempts to use a bridesmaid's or relative's service on her wedding, elopement, city hall ceremony, or marriage reception day, the client agrees and acknowledges that Mari Marry will refuse to perform the makeup and hair services.

For health and hygiene reasons, the makeup artist / hairstylist reserves the right to refuse services to a client if the hair is deemed highly unsanitary or if the client has head lice during the service.

Mari Marry reserve the right to refuse services to a client or members of a group for, but not limited to, rudeness and any type of abusive, immoral, inappropriate and threatening behavior.

Cancellation Policy:

The services listed in the contract cannot be canceled. If the client decides to drop the booked event or any service on a contract, the retainer fee will not be refunded or transferred, and the client agrees to pay the total remaining balance.

In the event that the contracted Makeup Artist/ Hairstylist is unable to attend the client's booking on specific date(s) due to an emergency, sickness, or any other circumstance beyond the contracted Makeup Artist/ Hairstylist's control, the client will receive a full refund of the retainer fee for the services not provided on the specific date(s). Also, Mari Marry will endeavor to find another artist who is available on the service. However, finding a replacement artist cannot be guaranteed and the services cost may different depend on the new artist.

Reschedule Event Date, Location, and Time Change Policy:

If for any reason the client need to reschedule the event date, Mari Marry must be notified in writing at least 45 days prior to the event. If the new event date is not available for Mari

Sample

Marry, the retainer fee will not be refunded or transferred. If Mari Marry approves the new date change, a fee of $100 will be applied.

If the location of the event is changed, an additional travel fee may apply if the mileage is different than the location in the contract.

Booking Time can be changed based on the artist's availability. Please notify us via email at least 15 days prior to the event. For the timetable, any schedule conflicts could be rearranged anytime upon request via email.

COVID-19 Policy:

The COVID-19 policy only applies if the service date is in the pandemic of the COVID-19.

Due to the coronavirus pandemic, Mari Marry require all the clients to complete the "COVID-19 Hair and Makeup Services Consent Form" before the service day. And Mari Marry reserves the right to refuse services to a client if Mari Marry could not receive the completed "COVID-19 Hair and Makeup Services Consent Form" before the service.

Due to the coronavirus pandemic, client is allowed to reschedule the wedding date to 365 days from the original booked date for one time without the $100 changing fee. If the new rescheduled date is not feasible for the makeup artist/ hairstylist, the client will forfeit the retainer fee.

The client may confirm Mari Marry about the rescheduling, and complete the date change agreement to guarantee or hold the new date as late as 45 days before the original service day.

Timetable for Service:

Bride Trial:
Booking Time:

From	To	Role	Makeup Artist	Service
				Makeup and Hair Styling

Wedding Day:
Booking Time:

From	To	Role	Makeup Artist	Service
				Makeup and Hair Styling
				Makeup and Hair Styling

Sample

				Makeup and Hair Styling
				Makeup and Hair Styling

*The current timetable is based on the booking time. Any schedule conflicts could be rearranged anytime upon request via email, and the booking time can be requested to change based on the artist's availability.

Service Location:

Address

* Travel fee may be vary if the service location has been rescheduled.

A Promise to My Valued Clients:

I recognize that your wedding day is one of the most memorable days of your life. It is my pleasure to work with you on your wedding day. Thank you and congratulations!

I, _____ *(Client's printed name)*, understand and agree to pay the non-refundable security retainer fee to secure the appointment(s) for my bridal party and myself. I agree to pay the complete balance for my party on the day of the event as listed in this contract on or before the event day. I understand and will comply with all policies as listed in this contract.

Signature of Client: **Date:**

Signature of Makeup Artist: **Date:**

Please feel free to contact me with any questions or concerns you may have.

Mari Marry Makeup Artist : Nadia Fung
Email: marimarry.mua@gmail.com

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